

NJIT
Essential Research Operation (ERO) Plan

Research Lab, Center, Facility Name:

Research Lab, Center, Facility Location:

Department:

College:

Date Submitted:

1. Personnel request for limited access (list all personnel and their emergency contact information for EHS)

- a) Responsible Contact:

Principal Investigator/Research Lab, Center, Facility Director (Name):

Phone:

Email:

- b) Other personnel for whom the limited access is requested:

Name:

Phone:

Email:

Name:

Phone:

Email:

2. Description for the Essential Research Operation (Describe what will be done with brief purpose, use of equipment and lab activity)

What operations are essential to maintain in the lab?

What resources and supplies are required to continue those essential operations during a disruption?

3. Reason(s) and Urgency for the requested Essential Research Operation.

4. Ramp-Down Operation Plan:

a. Duration of the current limited access request:

b. Describe the ramp-down operation plan in case of continued restrictions or complete emergency shutdown.

5. Anticipated risks and risk management plan in response to COVID-19 outbreak (describe any safety, health and other risks associated with the requested essential research operation and how they will be minimized through lab safety maintenance, disinfecting and social distancing protocols).

6. Approvals

Department Chair _____

College Dean; _____

Please submit the completed form to the Office of Research at dhawan@njit.edu