Policy on Sponsored Research Summer Salary

Issuing Department:
Office of Research

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I. OVERVIEW

Faculty and instructional staff on nine-month contracts who work on sponsored research projects during the summer months are eligible to earn up to one-third of their academic year salary.

II. PURPOSE

The purpose of this policy is to establish eligibility requirements and expectations for those working on sponsored research projects during the summer months.

III. DEFINITIONS

Faculty	Faculty consists of all full-time employees with the tenure-track ranks of assistant professor, associate professor, professor, and distinguished professor.
Instructional Staff	Instructional staff consists of members of the university's academic ranks who hold non-tenure track positions, including university lecturers and professors of practice.

IV. SPECIFIC REQUIREMENTS

1. The specific dates that cover summer salary will be distributed in a memorandum each spring by the senior vice provost for research. Generally, this period covers from the end of one academic year to the beginning of the next academic year, roughly mid-May to mid-August.

2. Effort expended during the academic year does not qualify for sponsored research summer salary. If the sponsored research project ends prior to the end of the summer period, earnings can only be accumulated up until the end date of the sponsored research project.

3. An investigator who receives summer salary from sponsored projects may still perform some activity beyond the scope of the project for which the summer salary is received. (e.g.,

consultation with graduate students not working on the sponsored projects, handling non-project-related phone call or email, or attending an occasional administrative meeting)

4. Effort reporting is required for the portion of the summer for which summer research salary is paid. Sponsoring agencies may have additional requirements or restrictions on summer salary that need to be adhered to, such as

    a. National Science Foundation (NSF): As a general policy, NSF limits salary compensation for senior project personnel to no more than two months of their regular salary in any one year. This limit includes salary compensation received from all NSF-funded grants.

    b. National Institutes of Health (NIH): NIH will not allow requested summer salary above its published salary cap. If summer salary is requested above the salary cap, NIH will reduce that line item to the salary cap, resulting in a reduced total award amount.

V. QUESTIONS

Any questions relating to this Policy should be directed to the Director, Sponsored Research Programs Administration.

REVIEW:

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